

# CHURCH GUIDELINES

## ◆ **TIMES AVAILABLE FOR WEEKEND WEDDINGS:**

- ◆ Friday evening between 6 & 7:30 p.m.
- ◆ Saturday between 10 a.m. & 3 p.m.
- ◆ Saturday between 6 & 7:30 p.m.

## ◆ **Rehearsal times:**

Wednesday and Thursday evenings between 5:00pm and 7:00pm

- ◆ **FEES:** The fee for rental of the church is **\$2,200.00**, which includes the services of a wedding sacristan and an assistant sacristan/parking lot attendant. A non-refundable deposit of half the rental fee is required upon booking the church. The balance is due no later than 30 days prior to the night of the rehearsal. The fee covers a four-hour period: 2 hours in advance of the contracted start time of the wedding for florist and perhaps musicians to set up, and 2 hours after the contracted start time of the wedding for the ceremony and photographs after the ceremony.

- ◆ **SEASONAL DECORATIONS:** While we make every effort to accommodate weddings the church remains an active parish church. Therefore, we cannot remove seasonal decorations to accommodate individual weddings.

- ◆ **CHURCH WEDDING SACRISTAN:** The church will assign a wedding sacristan to assist you during the rehearsal and wedding. The Sacristan fee is included in the church rental fee.

- ◆ Aisle Runners are **not** allowed, as stipulated by the Archdiocesan insurance company. You must inform guests and members of the wedding party to refrain from throwing rice, seeds, flower petals, bubbles or confetti in the church or on the church porch or steps, for the same reason.

- ◆ We would appreciate it if any flowers placed on the back altar be left in the church for Masses on Sunday. All other flowers and other decorations brought into the church must be removed from the church immediately after the wedding ceremony.

- ◆ Rehearsal dates and times must be agreeable with the church and the priest or deacon who will be presiding at the wedding. Friday rehearsals cannot be scheduled earlier than 3 months prior to your wedding, as someone may want to schedule a Friday evening wedding.

- ◆ **WEDDING PHOTOS:** The wedding party is permitted to take pictures in the church 1/2 hour before, and/or one hour after, the ceremony. Please inform the sacristan at your rehearsal if you will be taking photos before and/or after your wedding.

- ◆ Your personal involvement in your wedding and that of your attendants or relatives, such as reading from scripture, carrying the gifts to the altar, etc. is encouraged, however, you must discuss this with the priest or deacon who will be presiding at the wedding for his approval.

- ◆ Consult the presiding priest if you plan to have a wedding without Mass, as in the case of a mixed marriage.

- ◆ We expect your cooperation in ensuring that both your rehearsal and wedding begin on time, and that the members of your wedding party behave appropriately before, during, and after your rehearsal and wedding.

- ◆ Consult your presiding priest or deacon regarding any restrictions about dresses worn by the bridal party.

- ◆ **MARRIAGE LICENSE:** Bring your marriage license to the wedding rehearsal.

**Please see wedding brochure for additional details.**